

Project Abstract



Part 1: Please identify the applicant point of contact (POC)

OMB No. 1121-0329
Approval Expires 07/31/2016

Applicant POC	
Organization Name	Pinal County Sheriff's Office
POC Name	Tom Gaupel
Phone Number	520-866-5165
Email Address	thomas.gaupel@pinalcountyz.gov
Mailing Address	971 N Jason Lopez Circle Florence, AZ 85132

Part 2: Please identify the application

Application Information	
Solicitation Name	FY 2016 National Criminal History Improvement Program (NCHIP)
Project Title	Pinal County Sheriff's Office Record's Improvement Program
Proposed Start Date	10/01/2016
Proposed End Date	09/30/2017
Funding Amount Requested	75,040.29

Part 3: Please identify the project location and applicant type

Project Location and Applicant Type	
Project Location (City, State)	Florence, AZ
Applicant Type (Tribal Nation, State, County, City, Nonprofit, Other)	Pinal County



Part 4: Please provide a project abstract

Enter additional project abstract information. Unless otherwise specified in the solicitation, this information includes:

- Brief description of the problem to be addressed and target area and population
- Project goals and objectives
- Brief statement of project strategy or overall program
- Description of any significant partnerships
- Anticipated outcomes and major deliverables

Text should be single spaced; do not exceed 400 words.

Project Abstract

The Pinal County Sheriff's Office (PCSO) Record's Unit is requesting overtime funding from NCHIP to pay staff members to scan the many hand written original arrest booking documents. Pinal County is the home of over 400,000 residents and consists of 5,386 square miles which approximates the size of Connecticut. We currently have approximately 769 boxes of hand written original arrest booking documents that need to be scanned. These booking records are utilized in accordance to the correction of Fingerprint Disposition Records (FDR's) submitted to Department of Public Safety to ensure that accurate criminal history is applied to be used for employment and Government investigative purpose. In accordance to AZ State Library Archives and Public Records 39-101, bookings are considered permanent records, by scanning and preserving, they can be quickly accessible for request received by Department of Public Safety for the purpose of Audits or disposition (FDR) correction. PCSO will match the 10% of this grant funding with In-Kind match which will be clerks scanning on duty for up to \$7500.00.

With limited resources and other critical designated responsibilities have prevented the Pinal County Sheriff's Office's Record's Unit from being able to commit staff to scan on a routine basis. We currently have three (3) Admin Clerks who incorporate scanning to their daily duties once a week in between her current every day duties as an Admin Clerk, with the requirement of Q&C monitoring being conducted by either the Records Supervisor(s). These original hand written arrest booking records negatively affect the goals of the Sheriff's Office and place our agency in non-compliance with audit's conducted for the DPS Criminal History Reporting Review (CHRR). Overtime funding is needed to achieve the 2016 Criminal History Improvement initiative by ensuring these arrest records are accessible when connecting criminal history records, when reviewing FDR's, so they are accessible through FBI record system. Without this overtime funding, it would take approximately 10 years to complete this project.



Part 5: Please indicate whether OJP has permission to share the project abstract

If the applicant is willing for the Office of Justice Programs (OJP), in its discretion, to make the information in the project abstract above publicly available, please complete the consent section below. Please note, the applicant's decision whether to grant OJP permission to publicly release this information will not affect OJP's funding decisions. Also, if the application is not funded, granting permission will not guarantee that information will be shared, nor will it guarantee funding from any other source.

Permission not granted

Permission granted (Fill in authorized official consent below.)

On behalf of the applicant named above, I consent to the information in the project abstract above (including contact information) being made public, at the discretion of OJP consistent with applicable policies. I understand that this consent is only necessary to the extent that my application is unfunded; information submitted in an application that is funded (including this abstract) is always releasable to the public consistent with FOIA rules. I certify that I have the authority to provide this consent.

Authorized Official (AO) Consent	
Signature 	Date: 032116
AO Name	Paul Babeu
Title	Sheriff
Organization Name	Pinal County Sheriff's Office
Phone Number	520-866-5133
Email Address	paul.babeu@pinalcountyz.gov

Note: This document is to be submitted as a separate attachment with a file name that contains the words "Project Abstract."



Statement of the Problem

The Pinal County Sheriff's Office (PCSO) Records Unit serves as the central repository for all police reports and related records. This includes maintaining original arrest bookings for various Law Enforcement agencies and Courts of individuals placed in custody on probable cause arrest, summons, and commitment orders. Requests for other public information within the Department are also processed through the Records Unit. Records also provide statistical information for various local organizations within Pinal County. The Records Unit consist of five (5) support staff of one (1) Records Supervisor, one (1) Lead Shift Supervisor, three (3) Admin Clerk II's. Duties are split between staff and shift to further assist and expedite service to comply with State and Federal mandates.

The PCSO Records Division have been extremely under staffed. We currently have approximately 769 boxes of hand written original arrest booking documents that need to be scanned. These booking records are utilized in accordance to the correction of FDR's submitted to Department of Public Safety to ensure that accurate criminal history is applied to be used for employment and Government investigative purpose.

As most Government Offices are mandated to take action to preserve and ensure adequate Records storage of documents the cost factor of retaining records for permanent preservation is high. PCSO received authorization from the AZ State Library Archives and Public Records in accordance with 41-151.16 to scan these bookings. The Records Unit and Detention Center took all measures and duty to ensure proper format is compiled to protect from deterioration, loss and/or destruction.

In accordance to AZ State Library Archives and Public Records 39-101, bookings are considered permanent records. By scanning and preserving, they can be quickly accessible for request received by Department of Public Safety for the purpose of Audits or Disposition (FDR) corrections.

The criteria have been set that it takes approximately 8 hours for one (1) box to be scanned. With limited resources available in the Records Unit, Administration has strived and authorized to utilize other resources such as light duty personnel and Volunteers to report to the Records Unit for scanning. These have been "temporary" resources with staff eventually returning to active duty and/or delegated to other Units in critical need as well.

Due to limited resources and other critical designated responsibilities that have prevented the Pinal County Sheriff's Office's Records Unit from being able to commit staff to scan on a routine basis. We currently have three (3) Admin Clerks who incorporate scanning to their daily duties once a week in between their current every day duties as an Admin Clerk, with the requirement of Q&C monitoring being conducted by either the Records Supervisor(s). These original hand written arrest booking records negatively affect the goals of the Sheriff's Office and place our agency in non-compliance with audit's conducted for the DPS Criminal History Reporting Review (CHRR). Overtime funding is needed to achieve the 2016 Criminal History Improvement initiative by ensuring these arrest records are accessible when connecting criminal history records and FDR's and they are accessible through FBI record system.

Project Design and Implementation

The Pinal County Sheriff's Office will utilize NCHIP funds to scan approximately 769 boxes of arrest bookings that are utilized for court disposition (FDR) records. Each record will be quality control-checked by a second staff member to ensure each record is complete, accurate and accessible.

PCSO proposes to offer overtime to eligible staff members to scan and quality control-check these 769 boxes of arrest booking records. This effort will require the expenditure of approximately 1550 hours of overtime for a combined salary and variable fringe benefit cost of \$75,040.29 in NCHIP grant funds. An additional 475 (straight time) salary hours will be used to meet our required match. The total cost for the proposed project is \$82,540.29 including a 10 percent match of \$7,500.00 in salary.

Capabilities and Competencies

These hand written arrest booking records are as far back as 1990. The PCSO Records Unit will have a team of approximately 10 certified employees working 4 hour shifts each week for 50 weeks solely on 2016 NCHIP overtime. These 4 hour shifts will be making the needed scanning and corrections only. The PCSO Records Division will have three employees work this NCHIP program every Friday on salary time to meet our required match. Their duties that day will be to scan, to include Q&C only. By making scanning and Q&C a priority, PCSO staff will be able to keep up with the volume of requests that come in daily. This project will allow these 769 boxes of arrest booking records to be scanned and accessible for FDR corrections.

Plan for Collecting the Data

In order to evaluate the effectiveness of this project, Record's Supervisor will track the number of hours staff spends scanning and Q&C the arrest booking records. They will also track the number boxes scanned made on a monthly basis and report them to ACJC quarterly. The goal of this project is to clear out the approximate number of 769 hand written court disposition records by the end of the grant period.

Disclosure of Pending Applications

The Pinal County Sheriff's Office does not have any pending applications submitted within the last 12 months for federally funded assistance. That includes requests for funding to support the same project being proposed under this solicitation. Pinal County Sheriff's Office will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

BUDGET DETAIL

A. Personnel- List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
1 Andrea Kipp	195 @	\$32.24
2 Bertha Duarte	195 @	\$26.00
3 Brenda Busby	195 @	\$20.75
4 Deanna Mercer	195 @	\$20.75
5 Amanda Anaya	195 @	\$20.75
6 Mundy rimmer	195 @	\$25.74
7 Shelley Minter	195 @	\$20.75
8 Brian Aldrich	185 @	\$51.31
A. TOTAL \$		42,053.45

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
1 Andrea Kipp	195 @	\$19.28
2 Bertha Duarte	195 @	\$19.28
3 Brenda Busby	195 @	\$19.28
4 Deanna Mercer	195 @	\$19.28
5 Amanda Anaya	195 @	\$19.28
6 Mundy rimmer	195 @	\$19.28
7 Shelley Minter	195 @	\$19.28
8 Brian Aldrich	185 @	\$36.05
A. TOTAL \$		3,759.99
B. TOTAL \$		3,759.60
C. TOTAL \$		3,759.60
D. TOTAL \$		3,759.60
E. TOTAL \$		3,759.60
F. TOTAL \$		3,759.60
G. TOTAL \$		3,759.60
H. TOTAL \$		3,759.60
I. TOTAL \$		3,759.60
J. TOTAL \$		3,759.60
K. TOTAL \$		3,759.60
L. TOTAL \$		3,759.60
M. TOTAL \$		3,759.60
N. TOTAL \$		3,759.60
O. TOTAL \$		3,759.60
P. TOTAL \$		3,759.60
Q. TOTAL \$		3,759.60
R. TOTAL \$		3,759.60
S. TOTAL \$		3,759.60
T. TOTAL \$		3,759.60
U. TOTAL \$		3,759.60
V. TOTAL \$		3,759.60
W. TOTAL \$		3,759.60
X. TOTAL \$		3,759.60
Y. TOTAL \$		3,759.60
Z. TOTAL \$		3,759.60
AA. TOTAL \$		3,759.60
AB. TOTAL \$		3,759.60
AC. TOTAL \$		3,759.60
AD. TOTAL \$		3,759.60
AE. TOTAL \$		3,759.60
AF. TOTAL \$		3,759.60
AG. TOTAL \$		3,759.60
AH. TOTAL \$		3,759.60
AI. TOTAL \$		3,759.60
AJ. TOTAL \$		3,759.60
AK. TOTAL \$		3,759.60
AL. TOTAL \$		3,759.60
AM. TOTAL \$		3,759.60
AN. TOTAL \$		3,759.60
AO. TOTAL \$		3,759.60
AP. TOTAL \$		3,759.60
AQ. TOTAL \$		3,759.60
AR. TOTAL \$		3,759.60
AS. TOTAL \$		3,759.60
AT. TOTAL \$		3,759.60
AU. TOTAL \$		3,759.60
AV. TOTAL \$		3,759.60
AW. TOTAL \$		3,759.60
AX. TOTAL \$		3,759.60
AY. TOTAL \$		3,759.60
AZ. TOTAL \$		3,759.60
BA. TOTAL \$		3,759.60
BB. TOTAL \$		3,759.60
BC. TOTAL \$		3,759.60
BD. TOTAL \$		3,759.60
BE. TOTAL \$		3,759.60
BF. TOTAL \$		3,759.60
BG. TOTAL \$		3,759.60
BH. TOTAL \$		3,759.60
BI. TOTAL \$		3,759.60
BJ. TOTAL \$		3,759.60
BK. TOTAL \$		3,759.60
BL. TOTAL \$		3,759.60
BM. TOTAL \$		3,759.60
BN. TOTAL \$		3,759.60
BO. TOTAL \$		3,759.60
BP. TOTAL \$		3,759.60
BQ. TOTAL \$		3,759.60
BR. TOTAL \$		3,759.60
BS. TOTAL \$		3,759.60
BT. TOTAL \$		3,759.60
BU. TOTAL \$		3,759.60
BV. TOTAL \$		3,759.60
BW. TOTAL \$		3,759.60
BX. TOTAL \$		3,759.60
BY. TOTAL \$		3,759.60
BZ. TOTAL \$		3,759.60
CA. TOTAL \$		3,759.60
CB. TOTAL \$		3,759.60
CC. TOTAL \$		3,759.60
CD. TOTAL \$		3,759.60
CE. TOTAL \$		3,759.60
CF. TOTAL \$		3,759.60
CG. TOTAL \$		3,759.60
CH. TOTAL \$		3,759.60
CI. TOTAL \$		3,759.60
CJ. TOTAL \$		3,759.60
CK. TOTAL \$		3,759.60
CL. TOTAL \$		3,759.60
CM. TOTAL \$		3,759.60
CN. TOTAL \$		3,759.60
CO. TOTAL \$		3,759.60
CP. TOTAL \$		3,759.60
CQ. TOTAL \$		3,759.60
CR. TOTAL \$		3,759.60
CS. TOTAL \$		3,759.60
CT. TOTAL \$		3,759.60
CU. TOTAL \$		3,759.60
CV. TOTAL \$		3,759.60
CW. TOTAL \$		3,759.60
CX. TOTAL \$		3,759.60
CY. TOTAL \$		3,759.60
CZ. TOTAL \$		3,759.60
DA. TOTAL \$		3,759.60
DB. TOTAL \$		3,759.60
DC. TOTAL \$		3,759.60
DD. TOTAL \$		3,759.60
DE. TOTAL \$		3,759.60
DF. TOTAL \$		3,759.60
DG. TOTAL \$		3,759.60
DH. TOTAL \$		3,759.60
DI. TOTAL \$		3,759.60
DJ. TOTAL \$		3,759.60
DK. TOTAL \$		3,759.60
DL. TOTAL \$		3,759.60
DM. TOTAL \$		3,759.60
DN. TOTAL \$		3,759.60
DO. TOTAL \$		3,759.60
DP. TOTAL \$		3,759.60
DQ. TOTAL \$		3,759.60
DR. TOTAL \$		3,759.60
DS. TOTAL \$		3,759.60
DT. TOTAL \$		3,759.60
DU. TOTAL \$		3,759.60
DV. TOTAL \$		3,759.60
DW. TOTAL \$		3,759.60
DX. TOTAL \$		3,759.60
DY. TOTAL \$		3,759.60
DZ. TOTAL \$		3,759.60
EA. TOTAL \$		3,759.60
EB. TOTAL \$		3,759.60
EC. TOTAL \$		3,759.60
ED. TOTAL \$		3,759.60
EE. TOTAL \$		3,759.60
EF. TOTAL \$		3,759.60
EG. TOTAL \$		3,759.60
EH. TOTAL \$		3,759.60
EI. TOTAL \$		3,759.60
EJ. TOTAL \$		3,759.60
EK. TOTAL \$		3,759.60
EL. TOTAL \$		3,759.60
EM. TOTAL \$		3,759.60
EN. TOTAL \$		3,759.60
EO. TOTAL \$		3,759.60
EP. TOTAL \$		3,759.60
EQ. TOTAL \$		3,759.60
ER. TOTAL \$		3,759.60
ES. TOTAL \$		3,759.60
ET. TOTAL \$		3,759.60
EU. TOTAL \$		3,759.60
EV. TOTAL \$		3,759.60
EW. TOTAL \$		3,759.60
EX. TOTAL \$		3,759.60
EY. TOTAL \$		3,759.60
EZ. TOTAL \$		3,759.60
FA. TOTAL \$		3,759.60
FB. TOTAL \$		3,759.60
FC. TOTAL \$		3,759.60
FD. TOTAL \$		3,759.60
FE. TOTAL \$		3,759.60
FF. TOTAL \$		3,759.60
FG. TOTAL \$		3,759.60
FH. TOTAL \$		3,759.60
FI. TOTAL \$		3,759.60
FJ. TOTAL \$		3,759.60
FK. TOTAL \$		3,759.60
FL. TOTAL \$		3,759.60
FM. TOTAL \$		3,759.60
FN. TOTAL \$		3,759.60
FO. TOTAL \$		3,759.60
FP. TOTAL \$		3,759.60
FQ. TOTAL \$		3,759.60
FR. TOTAL \$		3,759.60
FS. TOTAL \$		3,759.60
FT. TOTAL \$		3,759.60
FU. TOTAL \$		3,759.60
FV. TOTAL \$		3,759.60
FW. TOTAL \$		3,759.60
FX. TOTAL \$		3,759.60
FY. TOTAL \$		3,759.60
FZ. TOTAL \$		3,759.60
GA. TOTAL \$		3,759.60
GB. TOTAL \$		3,759.60
GC. TOTAL \$		3,759.60
GD. TOTAL \$		3,759.60
GE. TOTAL \$		3,759.60
GF. TOTAL \$		3,759.60
GG. TOTAL \$		3,759.60
GH. TOTAL \$		3,759.60
GI. TOTAL \$		3,759.60
GJ. TOTAL \$		3,759.60
GK. TOTAL \$		3,759.60
GL. TOTAL \$		3,759.60
GM. TOTAL \$		3,759.60
GN. TOTAL \$		3,759.60
GO. TOTAL \$		3,759.60
GP. TOTAL \$		3,759.60
GQ. TOTAL \$		3,759.60
GR. TOTAL \$		3,759.60
GS. TOTAL \$		3,759.60
GT. TOTAL \$		3,759.60
GU. TOTAL \$		3,759.60
GV. TOTAL \$		3,759.60
GW. TOTAL \$		3,759.60
GX. TOTAL \$		3,759.60
GY. TOTAL \$		3,759.60
GZ. TOTAL \$		3,759.60
HA. TOTAL \$		3,759.60
HB. TOTAL \$		3,759.60
HC. TOTAL \$		3,759.60
HD. TOTAL \$		3,759.60
HE. TOTAL \$		3,759.60
HF. TOTAL \$		3,759.60
HG. TOTAL \$		3,759.60
HH. TOTAL \$		3,759.60
HI. TOTAL \$		3,759.60
HJ. TOTAL \$		3,759.60
HK. TOTAL \$		3,759.60
HL. TOTAL \$		3,759.60
HM. TOTAL \$		3,759.60
HN. TOTAL \$		3,759.60
HO. TOTAL \$		3,759.60
HP. TOTAL \$		3,759.60
HQ. TOTAL \$		3,759.60
HR. TOTAL \$		3,759.60
HS. TOTAL \$		3,759.60
HT. TOTAL \$		3,759.60
HU. TOTAL \$		3,759.60
HV. TOTAL \$		3,

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B. TOTAL \$ 32,986.84

TOTAL A. Personnel & B. Fringe Benefits from above \$ 75,040.29

C. **Travel** - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., two people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

	<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>		<u>Cost</u>
				<u>Amount</u>	<u>Day People</u>	
1						-
2						-
3						-
4						-
					C. TOTAL \$	-

D. **Equipment** - List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
1	@		-
2	@		-
2	@		-

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3	@	-
4	@	-
5	@	-
D. TOTAL \$		-

E. Supplies - List items by type (office supplies, postage, training materials, copy paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

<u>Supply Item</u>	<u>Computation</u>	<u>Cost</u>
1	@	-
2	@	-
3	@	-
4	@	-
E. TOTAL \$		-

F. Construction

<u>Supply Item</u>	<u>Cost</u>	
1	-	
2	-	
3	-	
4	-	
F. TOTAL \$		-

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP. Name of Consultant

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<u>Name of Consultant</u>	<u>Computation</u>	<u>Service Provided</u>	<u>Cost</u>
1	@		-
2	@		-
3	@		-
4	@		-
Sub-TOTAL			\$ -

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

<u>Item</u>	<u>Computation</u>	<u>Location</u>	<u>Cost</u>
1	@		-
2	@		-
3	@		-
4	@		-
Sub-TOTAL			\$ -

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

<u>Item</u>	<u>Cost</u>	
1	-	
2	-	
3	-	
4	-	
Sub-TOTAL		\$ -
TOTAL	G. Consultants/Contracts from above	\$ -

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H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
1	@	-
2	@	-
3	@	-
4	@	-
H. TOTAL \$		-

I. Indirect Costs- Indirect cost are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, cost may be allocated in the direct costs categories.

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
1	@	-
2	@	-
3	@	-
4	@	-
I. TOTAL \$		-

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Budget Summary: When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total project costs.

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	\$ 42,053.45
B. Fringe Benefits	\$ 32,986.84
C. Travel	\$ -
D. Equipment	\$ -
E. Supplies	\$ -
F. Construction	\$ -
G. Consultant/Contracts	
H. Other	\$ -
	TOTAL DIRECT COSTS
	\$ 75,040.29
I. Indirect Cost	\$ -
	TOTAL PROJECT COSTS
	\$ 75,040.29

Budget Narrative

Personnel/Overtime: PCSO proposes to offer overtime to eligible staff members to scan hand written original arrest booking documents. This effort will require the expenditure of approximately 1,550 hours of overtime for a combined salary and variable fringe benefit total project cost of \$75,040.00. The total cost for the proposed project is \$75,040.00, (67,536.00 Federal and \$7,504.00 in-kind match salary and fringe).

Fringe/ERE: PCSO is requesting \$32,986.84 in Federal Award Funds to pay for ERE/Fringe Benefits to overtime employees. Fringe/ERE is calculated on a 19.28% total of the overtime salary on all civilian employees. We do have one sworn employee and his ERE rate is 36.05%. PCSO is providing \$1,446.00 in matching funds from fringe/ere benefits. Our fringe benefits covers the following items:

FICA:

Civilian: 7.65%

Sworn: 7.65%

Worker's Comp.:

Civilian: 0.162%

Sworn: 2.745%

Retirement:

ASRS: 11.47% (civilian)

PSRS: 25.65% (sworn)

Federal Award: \$67,536.00

Match: \$7,504.00

Project Total: \$75,040.00

NCHIP Project Timeline w/Costs

<u>Task</u>	<u>Cost</u>	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>
Each certified personnel will scan original hand written arrest records into database 4 hours a week for 50 weeks using overtime pay.	\$67,536.00	X	X	X	X
Certified personnel will scan 3,000 hand written arrest records during regular duty business hours. (Match)	\$7,504.00	X	X	X	X
Project Total at completion	\$75,040.00				